

NATIONAL GUARD ASSISTANT PROGRAM (NGAP) POSITION DESCRIPTION

1. Position Title: Assistant to Commander, Air Combat Command (ACC/CC)	2. Auth Grade: 08	3. Effective Date: 1 Oct 03
4. Headquarters: AFLSA 5. Reporting Senior: 6. Duty Location: Langley AFB, VA Mail:	7. Telephone Commercial: DSN : Secure no./type system: IVSN: Data Fax: Secure Fax:	

8. Position Description:

Duties:

Serves as advisor to the Commander, Air Combat Command on the Air National Guard program

Maintains frequent and regular liaison with the Commander, Vice Commander, and staff at ACC Headquarters

Maintains appropriate liaison with the numbered Air Forces on matters relating to the Air National Guard

Monitors operational readiness of ANG units and informs the Commander and staff on actions to be taken to improve operational readiness

Monitors safety record for ANG and makes recommendations towards reducing the accident rate and accident potential

Monitors conversions in the ANG and makes recommendations in or to support these conversions

Works as a catalyst between Air Combat Command and the National Guard Bureau and the ANG units in the field

Will exchange information and views aimed toward absorbing the ANG units fully into the Total Force

9. Special Qualifications/Requirements/Restrictions:

This position is M-Day/drill status only

Must have a minimum of 17 years satisfactory service

Must be able to complete a minimum 3 years in the assignment before mandatory removal date/mandatory separation date (MRD/MSD)

Completion of senior service school required

Security Clearance: Secret

Must be Federally recognized in the authorized grade (line), hold a Certificate of Eligibility for the authorized grade (line), pending Senate confirmation in the authorized grade, or be eligible to meet the General Officer Federal Recognition Board following selection